

Crossfield ES PTO
Meeting Agenda

Sept 13th at 9:50am C-workroom

Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

I. Invitees:

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Admin Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

II. Call to order

III. Roll Call

IV. Approval of minutes from last minutes

V. New Business:

a. Mr. Granieri:

i. Update from Principal

- 1. 584 students in K-6 and 22-30 pre-schoolers. Down 4 Special Ed teachers from last year. As we are shrinking, staff and teachers are taking on different rolls.
- 2. Gross motor room for when weather is bad for preschool and special ed
- 3. B4 Peace room – mindfulness room
- 4. Mental health is becoming an emphasis within county and students will have more time with counselors
- 5. Expectations for Staff - Continue with PBL and inquiry learning. Provide time and resources with students

struggling with basic skills. Provide a welcoming environment for staff, students and families.

6. Staff will also have 2 Portrait of a Graduate skills that they are focusing on. Collaborator for the fall and Ethical and Global Citizen in the spring.
7. Will send a notification to parents if bus leaves Crossfield 5 minutes late

b. Mrs. Fant:

- i. Update from Asst. Principal
 1. Overarching theme of the year is to be champions for the students

c. Mrs. Iverson

- i. Down one full position in the office and trying to figure out roles
- ii. Put in work order to have school sign fixed and are coming today to fix it.

d. Mrs. Eelman

- i. Very busy. High schools sent lots of computers and students are now using them. We are almost at 1:1 laptop for grades 3-6.
- ii. Tech team is up and running

e. Mrs. York

- i. Want to do a career day on Take your Kid to work day (4/23). Advertise in newsletter to get people to come and present (2-3 hr commitment). A full day and a non-instruction day. Would like to provide lunch for volunteers paid for by PTO.
- ii. Doing a rotation with chorus where those students who aren't doing chorus will do an elective. One rotation is with counseling. 5th grade is doing a philanthropy project where they are creating a reusable tote bag to sell and they want to come to present their bag to the PTO.
- iii. Mentoring program is going great. 4 from Vale Church and maybe 6 more for 10 community mentors. 3 high schoolers will also come to mentor.
- iv. 2 bus driver breakfasts, one in Oct and one in May

f. President

- i. Fun Run
 1. New team of people who are taking it over. Rockets reach for the Stars is this year's theme.
 2. Goal is \$30,000
- ii. Fundraising Goal, incentives

- 1. Same incentives as last year
 - iii. What are we fundraising for
 - 1. Mark is working on it and will have it to Jill by 9/17
 - iv. New Box Top Model
 - 1. All digital and does away with the Snowball Contest
 - 2. Expecting less income this year
 - v. Classy
 - 1. Lower monthly rate and increased transaction fee of 3%
 - 2. Signed another 2 year contract
 - vi. Fox Mill Road sign
 - vii. Open PTO meeting w/ Principal October
 - viii. Student Directory
- g. Fundraising
 - i. Fun Run
 - 1. 12 Gold sponsors (\$250)
 - 2. \$3350 coming in from sponsors
 - ii. Spirit Night
 - 1. Chipotle on 11/13
- h. Treasurer
 - i. 2019 - 2020 Budget
 - 1. Will update and send electronically to vote on
- i. Events
 - i. Book Fair, Ice Cream Social
 - 1. Book Fair is good and the ice cream social is ready. They want to add Grandparents to the book fair where we invite the grandparents to come after school one day and keep it open 1 hr later. We suggest doing it during the afternoon during school hours.
- j. Programs
 - i. Update on EM and registration status
- k. School Involvement
 - i. Room Parent Involvement meeting
 - 1. 9/23 at 9:30
 - ii. Classroom list for BTS 4-6th grade, many vacancies
 - iii. Fun Run volunteer needs

VI. **Questions**

VII. **Adjournment**

Crossfield ES PTO
Meeting Agenda

December 19th at 9:50am C-workroom
Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

I. Invitees:

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Admin Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS-
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs-
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

II. Call to order

III. Roll Call

IV. Approval of minutes from last minutes

V. New Business:

- a. Mr. Granieri:
 - i. Update from Principal
 - 1. Thank you PTO for Sweet Treats buffet. Teachers loved it!
 - 2. Ecart testing has been going on for 3rd to 6th grade.
 - 3. FLE also going on this week.
 - 4. 5th grade teachers will meet with each student several times during the year to talk about their learning and will give them feedback. We get substitutes to cover the classes while these conferences occur.
- b. Mrs. Fant:
 - i. Update from Asst. Principal
- c. Mrs. Iverson-

- d. Mrs. Eelman-
 - i. Bought more equipment for podcast recording from Fun Run money to help block out noise.
 - ii. Shared podcast recording that 6th graders are making with other 6th graders. Going to send it out to other teachers after the break. Only 5-6 schools have received a grant to produce these podcasts.
 - iii. Crossfield is hosting Oakton Pyramid Digital Citizenship Night on 2/25.
- e. Mrs. York
- f. President
 - i. Yearbook - Walsworth vs Lifetouch
 - 1. Still gathering information and deciding which company to go with.
 - ii. Board Positions 2020-2021
 - 1. All of our terms are up, but Catherine will stay as Treasurer and will find someone to shadow her. Sarah and Christina will serve as Co-Presidents. Lynn will stay one year as Fundraising. Shirley will continue if we can't find a replacement.
 - iii. Classy- explore other options
 - 1. Expensive and if we aren't doing Fun Run, then we may want to go with another company.
 - 2. Jill is exploring other options.
- g. Fundraising
 - i. Launch event – requested Jan. 26
- h. Treasurer
 - i. Budget planning for 2020-2021 on calendar before end of school year
 - 1. Want to have a working budget before the school year ends, but will vote on it in the fall.
- i. Events
 - i. Skate Night Recap
 - 1. Skate Night was great! Lots of students, parents and alums. 210 people showed up.
 - ii. Talent Show
 - 1. 2/21
- j. Programs
 - i. Enrichment Matters Issues

1. Lots of issues with them. Different company, but using the same name.
 2. Probably start shopping for a new vendor.
- ii. Lower than normal registration
- k. School Involvement

VI. Questions

VII. Adjournment

Crossfield ES PTO
Meeting Agenda

January 10th at 9:50am Room A9

Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

I. Invitees:

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Admin Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS-
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

II. Call to order

III. Roll Call

IV. Approval of minutes from last minutes

V. New Business:

- a. Mr. Granieri:
 - i. Update from Principal
 - 1. 5.8% increase to FCPS budget for next year
 - 2. 3rd and 5th grade teachers are meeting with their students 1 on 1 to discuss POG today. Hoping to expand next year so that all teachers can meet 1 on 1 with their students.
- b. Mrs. Fant:
 - i. Update from Asst. Principal
 - 1. Fall book fair scholastic dollars – were they used? Catherine told her that we are waiting till the spring fair to distribute so that we get our bonus.
 - 2. Good first day back from the break
- c. Mrs. Iverson

- i. No updates on installations of the things that the PTO has purchased.
 - d. Mrs. Eelman
 - i. 3rd grade is part of a computer science cohort within the county. Ms. Baucum discovered there isn't a curriculum and she and Mrs. Eelman have started developing lessons. They decided to start doing it with 1st and 2nd graders as well.
 - e. Mrs. York
 - f. President
 - i. Crossfield Gives Back
 - 1. Need to identify 6th grade lead teacher
 - 2. Need to find a 6th grade parent lead each year
 - ii. Board Positions 2020-2021
 - 1. Need to fill Secretary, treasurer shadow, parent involvement and events
 - iii. Classy- explore other options
 - 1. Expensive – quarterly fee and credit card fees
 - 2. Subscription ends in September, but need to get them a cancellation notice by July
 - iv. Open Board Meeting - Feb 4th (Ann Dolin)
 - 1. Moving date to accommodate Ann
 - 2. Focus on elementary independent learners
 - 3. She'll present from 6:30-8:30
 - 4. We'll have a 15 minute PTO business meeting starting at 6:15
 - v. Directory (keep in house/outsource 20-21)
 - g. Fundraising
 - i. Reschedule Launch Date
 - 1. Need to move due to band/strings concert reschedule
 - 2. Going to check on 3/2
 - h. Treasurer
 - i. Budget planning for 2020-2021 on calendar before end of school year
 - i. Events
 - i. Talent Show
 - 1. 2/21 – team is getting together to starting planning
 - 2. Will need a Classy page
 - j. Programs
 - i. Enrichment Matters Issues

- k. School Involvement
 - i. TAW- theme
 - 1. 5/4-8

VI. Questions

VII. Adjournment

Crossfield ES PTO
Meeting Agenda

March 6th at 9:50am Room TBD

Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

I. Invitees:

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Admin Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS-
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs-
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

II. Call to order

III. Roll Call

IV. Approval of minutes from last minutes

V. New Business:

- a. Mr. Granieri:
 - i. Update from Principal
 - 1. Good turnout at open PTO meeting
 - 2. Good turnout for Digital Citizenship night
 - 3. Share Fair for teachers next week where they can share with other teachers on what they are doing for PBLs and learn from other teachers
 - 4. Mr. Granieri is going to a conference in Austin and is excited to share ideas about podcasting, coding, etc
 - ii. Dr. Recess assembly – Friday before Spring Break
 - 1. What can we do at recess to provide some structure for students

2. Get a lower hoop at lower playground?
3. Dr. Recess will bring games and we can purchase some of them if the students seem to like them
4. Looking for a vision on how to get a wider space for kids to play soccer or football instead of having to play on the blacktop
5. Also looking into getting more swings
6. Recess is supposed to be unstructured time according to FCPS guidelines
7. Mark and Barbara have been going out to observe recess to see what kind of games kids are playing

b. Mrs. Fant:

i. Update from Asst. Principal

1. Went to librarian conference with Heather and was great to share all the amazing things we do here at Crossfield
2. Waiting on vendor for sign and for the county to design the cradle
3. Cleaning – viruses, don't have a norovirus at Crossfield. Some with Flu, some with intestinal bug. Working with custodians to clean with hospital grade disinfectant. Had extra cleaning team come in last weekend. Deep cleaning at night with a 10 to 1 bleach to water mix that they spray every night when kids are not in the building.

c. Mrs. Iverson-

i. Water Filling Station update, basketball hoop

1. Water filling stations – they came out and did an inspection and with the type of water fountains that we have, it is double the cost. Still waiting on the write up. Decided to put it on hold since we will get new water fountains with the renovation.
2. Have buddy bench anchored to upper playground and add a trashcan
3. Working on ordering a new podium

d. Mrs. Eelman-

- i. Digital citizenship night – over 100 people came. May host again while Oakton is under construction
- ii. Four grade levels are doing computational thinking

- iii. Doing a book club with teachers and these teachers who never get to work together are now able to collaborate together. Teachers are now trying out new technology.
 - iv. Doing an equity walk where a team will come in and let us know what our school needs to do to be a more welcoming environment
- e. Mrs. York-
- f. President
 - i. Board Positions 2020-2021
 - 1. Recruiting efforts have worked. Have one position to fill.
 - ii. Classy- explore other options
 - 1. Have to decide by August
 - iii. Directory (keep in house/outsource 20-21)
- g. Fundraising
 - i. Recap of Launch
 - 1. Attendance seemed down, but it was a lot of fun. Waiting to hear how much we raised.
- h. Treasurer
 - i. Budget planning for 2020-2021 on calendar before end of school year
 - 1. Going to work on that in May/June
- i. Events
 - i. Talent Show recap
 - 1. It was great. Some technical difficulties. Mr. Lindquist took the brunt of the parent complaints. Most of the kids had fun. Fewer parent volunteers. Lower kid participation.
 - ii. Upcoming Events (Book fair, M4M, D4D, Crossfield vs. Navy)
 - 1. Book Fair is on track, need more volunteers
 - 2. Need students for spirit squad
 - 3. Staff game – there will be a game, but may be mixing up teams
- j. Programs
 - i. Enrichment Matters Enrollment
- k. School Involvement
 - i. TAW Update
 - 1. Top Gun Crossfield is the theme
 - a. Coffee cart with Decaf options on Monday, Anita's for Tuesday, Ice cream social on Wednesday, Gift cards on Thursday, Friday is BBQ hospitality lunch
 - ii. Volunteer Response to newsletter all call

VI. Questions

VII. Adjournment

Crossfield ES PTO
Meeting Agenda

April 16th at 9:30am Virtual <https://us.bbcollab.com/quest/9217fe15766143b5a694bdc465b41e52>

Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

I. Invitees:

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Admin Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS-
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs-
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

II. Call to order

III. Roll Call

IV. Approval of minutes from last minutes

V. New Business:

a. Mr. Granieri:

i. Update from Principal

- 1. All teachers are fully trained on security issues and were disappointed by the cancellation of classes.
- 2. We are following FCPS rules and it is hard to not go ahead and go rouge.
- 3. A lot of differences on what families want. Some want hours of instruction and some want a worksheet and 20 minutes of reading. Trying to find balance.
- 4. Trying to get all K-2 kids Lexia accounts for reading. Looking at other online platforms, such as Dreambox for math.

5. Trying to limit his communication to one email a week to the school.
6. He will get parents critical information and emails from FCPS are geared more towards high schoolers.
7. Blackboard should be your home base and all information should be there.
8. Issue with teachers doing different things. Some are splitting time into two 30 minute sessions. Letting staff members having some autonomy with how they handle their learning plan.
9. Been focusing on Gen Ed and will start focusing on Special Ed and ESOL classes.
10. Not doing personal pickup with the kids yet.
11. Heather Baucham is the Potomac Region Librarian of the Year.

b. Mrs. Fant:

- i. Update from Asst. Principal

c. Mrs. Iverson-

- i. Field trip refunds – working on it. Able to refund all of Williamsburg. Have to cut everyone a check.

d. Mrs. Eelman-

- i. Our teachers have had training and are very receptive to it and are trying to be sensitive to how it is at home. If families have problems with usernames/passwords, contact the teachers.

e. Mrs. York-

- i. Vale is ok with food for the moment. County wants to make sure everyone has equal access to everything.
- ii. We can adopt a school and solicit gift cards to help those families. Clearview Elementary in Herndon.

f. President

- i. Board Positions 2020-2021- schedule virtual open meeting for May to vote in new members
- ii. Classy- Pausing/explore other options
- iii. Yearbook - Consideration of switching vendors
 1. Impacts Janet the most, so may take offline and have small group meet separately.
 2. Janet, Kathy and Dorthea meet everyday in their virtual office, so schedule a meeting to meet there.

iv. Teacher/staff fund

1. Is there anything Crossfield needs to support distance learning? Not at this time
- g. Fundraising
 - i. Do not want to have a fundraiser next year
- h. Treasurer
 - i. Budget planning for 2020-2021 on calendar before end of school year
- i. Events
 - i. Return of Book Fair Cases
 1. Items still in school. Scholastics is not in any hurry to get them back and have not contacted us to pick them up.
- j. Programs
 - i. EM should be refunded, but they are keeping their admin fees, so families get 85% back
 - ii. Exploring options for other companies for next year and will decide this summer
- k. School Involvement
 - i. TAW Update
 1. Do some virtual things now and do an in person thing in the fall.
 2. Teachers are struggling with missing the kids and even just sending an email each week would be appreciated.
 - ii. Class funds allocation

VI. Questions

VII. Adjournment

Crossfield ES PTO
Meeting Agenda

May 20th at 7:30pm Virtual meet.google.com/ies-jpwo-goq
Meeting Facilitator: Jill DeVoe & Lori Imeish, Co-President

I. Invitees:

- a. Mark Granieri, Principal
- b. Barbara Fant, Assistant Principal
- c. Dorothea Iverson, Admin Asst. II
- d. Thaisa York, Guidance Counselor
- e. Holly Eelman, SBTS-
- f. Lynn Cooper, VP Fundraising
- g. Shirley DeRosa, VP Events
- h. Jennifer DeAngelis, VP Programs-
- i. Christina Jones, VP Communications
- j. Catherine Lamoureux, Treasurer
- k. Sarah Catalano, VP School Involvement

II. Call to order

III. Roll Call

IV. Approval of minutes from last minutes

V. New Business:

- a. Mr. Granieri:
 - i. Update from Principal
 1. Mr. Granieri thanked Crossfield for the support that the teachers and staff received during TAW. They were very moved by the outpouring of support.
 2. Going to have a virtual 6th grade graduation and details will be sent to parents tomorrow.
 3. Waiting to hear from school board on what school looks like next year. Mentioned that Crossfield has rooms to space students out when social distancing.

4. Teachers will be clearing out classrooms and will have a drive by pick-up for parents to pick up students' belongings. Will have a bin for library books.
- b. Mrs. Fant:
 - i. Update from Asst. Principal
 - c. Mrs. Iverson-
 - d. President
 - i. Crossfield Gives Back to Support Clearview Elementary update
 1. 178% of goal in 1 week (\$7100) THANK YOU!
 2. PTO contributes \$1k to match donations, and covers GC activation fee
 3. Plan on hearing more from Clearview about use of funds and impact
 4. Intention is that relationship is ongoing
 - e. School Involvement
 - i. TAW Recap--plans for Fall or whenever we get back in the building together
 - ii. Rising kindergarten playdate- consider dates and venue
 - f. Fundraising
 - i. Revisiting fundraising model given the change in circumstances for 2020-21--likely to be much more conservative
 - g. Treasurer: Fox Mill Rd sign & water fountain installation on hold during COVID. Do we want to look into keeping the funds in reserve
 - h. VP of Events: Need to fill Open Committee positions- looking for additional support for the board given the change in dynamics for next year
 - i. 2020-2021 PTO Board Confirmation--CALL FOR NOMINEES FROM THE FLOOR
 - i. Co-President: Sarah Catalano & Christina Jones
 - ii. Treasurer: Ken Killer
 - iii. VP of Communications: Lynn Cooper
 - iv. VP of Events: Shirley DeRosa
 - v. VP of Fundraising: Mindy Scardamalia
 - vi. VP of Parental Involvement: Michelle Timberlake
 - vii. Programs: Jennifer DeAngelis
 1. 2020-2021 board was unanimously voted in

VI. Questions

VII. Adjournment